



Heworth Without Parish Council
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NOTICE IS HEREBY GIVEN that the ANNUAL MEETING of Heworth Without Parish Council will be held on MONDAY 18 May 2020 commencing at 7.00PM in [using video/tele conferencing](#); the link to this meeting is noted below:

<https://us02web.zoom.us/j/77583122333?pwd=S3V4aWhFSmM1U1FEZTNSOGxvMytzUT09>

or Telephone:

- +44 203 481 5240
- +44 131 460 1196
- +44 203 051 2874
- +44 203 481 5237

Quoting (when promoted):

Meeting ID: 775 8312 2333

Password: 648660

Agenda for said meeting is shown below.

12/05/2020
NICOLA MOORCROFT
(CLERK/RFO)

AGENDA

1. Election of Chairman

- a. To Approve Election of Chairman
- b. Appointed Chairman to sign Declaration of Acceptance of Office.
- c. To Approve Appointment of Vice Chairman

2. Apologies:

- a. To Note Apologies and Approve Reasons for Absence

3. To Note any Declarations of Interest:

- a. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests
- b. To Approve Dispensation Requests

4. Public Participation:

5. To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor

6. Minutes

- a. To Approve Minutes of the Ordinary Meeting of Heworth Without Parish Council held 17/04/2020

7. Planning:

- a. To Consider planning applications received (Appendix 1)
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

8. Finance:

- a. To Approve payments as detailed in Appendix 2
- b. To Note budget situation as detailed in Appendix 3
- c. To Approve Bank Reconciliation Statement to 30 April 2020
- d. To Note figures for Annual Accounting Statement
- e. To Note action – internal audit for 2019/20
- f. To Consider quotations for Heworth Without Insurance Provision for 2020/21 (Councillor M. Wells and Councillor P. Wells report)

9. Heworth Without Parish Council Parish Council Administration:

- a. To Approve HWPC Standing Orders for the holding of remote meetings.

10. To Consider Issues Relating to Parish Assets and Open Spaces

- a. To Consider action re: opening of play area/playing field
- b. To Consider action re: removal of allotment rubbish
- c. To Consider quotes for work to trees in Stray Road play area (to be undertaken after nesting season)

11. Employment and Training:

- a. To Consider time scales for interviews/appointment of new clerk/RFO to HWPC
- b. To Consider any further employment related issues

12. To Note Correspondence received not specifically dealt with on this agenda:

13. To Note matters for Information and items for next monthly meeting agenda

- a. All strategic documents of Heworth Without Parish Council to be reviewed once new clerk/RFO in post

14. To Confirm date and time of next meeting

To Confirm date, time for the next ordinary Meeting of Heworth Without Parish Council as Monday 15 June 2020 at 7pm